

# SECOND JUDICIAL DISTRICT COURT



WASHOE COUNTY  
STATE OF NEVADA

75 Court Street, Reno, NV 89501  
Phone: 775-328-3110 \* FAX: 775-325-6617  
Alicia L. Lerud, District Court Administrator and Clerk of Court

## **REQUEST FOR SEARCH OF NAME AND/OR CASE NUMBER**

Search fee is \$0.50 per name, per year searched

Search fees must be paid in advance

Date of Request: \_\_\_\_\_

Requesting Party Name: \_\_\_\_\_

Telephone number of Requesting Party: \_\_\_\_\_

Address of Requesting Party: \_\_\_\_\_

Email Address of Requesting Party: \_\_\_\_\_

### Type of case to be searched:

Criminal \_\_\_\_\_ Divorce \_\_\_\_\_ Civil \_\_\_\_\_ Probate \_\_\_\_\_

Other Case type \_\_\_\_\_

Years to be searched \_\_\_\_\_ to \_\_\_\_\_

Name(s) of Plaintiff(s): \_\_\_\_\_

Date(s) of birth (Plaintiff(s)): \_\_\_\_\_

Name(s) of Defendant(s): \_\_\_\_\_

Date(s) of birth (Defendant(s)): \_\_\_\_\_

Acceptable forms of payment are Cash (in person only), Cashier's check, money order, local business check, and credit card (in person only) with a valid U.S. government-issued Identification card or driver's license (information on check must match the information of the identification, i.e. same address and telephone number). Submit request to: Second Judicial District Court, Attn: Records, 75 Court Street, Reno, NV 89501. If information is to be mailed, please include a self-addressed stamped envelope of sufficient size to fit an 8 ½ by 11 inch document.